

THE MUNICIPAL AUTHORITY OF THE TOWNSHIP OF SOUTH FAYETTE

Minutes

Regular Meeting April 6, 2017

The meeting was called to order by Joe Duchess, Chairman. Board members present were Charles Rothermel, Kenneth Chambon and Robert Zedreck. Also present were John Mowry, Engineer; Romel L. Nicholas, Solicitor; Jerry Brown, Managing Director and Rebecca M. Sray, Recording Secretary.

Approval of Minutes: previous meeting March 2, 2017

MOTION to approve the Minutes of the meeting of March 2, 2017 made by Charles Rothermel, seconded by Robert Zedreck, all members present voting AYE.

Visitors / Public Comment - NONE

Field Operations Report

- The field reports for the month of March were reviewed.
- Request authorization for Stewart Contracting to excavate and replace a defective lateral (public portion) in the Lark Tree Circle vicinity. Estimated cost is \$5,500.

MOTION to authorize Stewart Contracting to excavate and replace defective lateral in Lark Tree Circle vicinity made by Robert Zedreck, seconded by Charles Rothermel, all members present voting AYE.

Administrative Report:

- Software Systems – Work continues regarding the upcoming change in sewage billing software. The initial bill is now scheduled for early May.
- During the month of March, 22 accounts were turned over to PAWC for shut-off due to sewage payment delinquency. 4 accounts are still off.
- MATSF office staff prepared a spreadsheet of unclaimed credits to 50 sewer accounts in the aggregate amount of \$2,775.56; said amount recommended to be submitted to the Pa Treasury as unclaimed property. No response was received from individuals on those accounts after correspondence was sent to the most

recent address available. Request Board authorization for submitting this information and payment to Pa Treasury.

After discussion, the Board requested that the list be reviewed one more time as a couple of the names were thought to still be in the South Fayette vicinity and every attempt should be made to send refunds directly to those individuals prior to forwarding it to the State as unclaimed.

- Managing Director met with Upper St. Clair Manager and Public Works representatives for various issues including an update of the Hastings Project which borders South Fayette/USC along with miscellaneous regional sewer issues the impact both municipalities.
- Consideration to move MATSF Board meetings to the 1st Tuesday of each month.

After discussion, the Board once again tabled any action in this regard.

Engineer's Report

- Millers Run Interceptor Special Study.

Comments have been received from ALCOSAN and have been addressed by MATSF/KLH. The Act 537 Special Study has been sent to PaDEP and we are awaiting comments.

- Millers Run Sanitary Sewer Project.

KLH will meet over the next month with the Manager to finalize the design. Once the design is complete the project will be sent to DEP for Part II Permitting, pending their approval of the Special Study.

- Developer Projects
 1. Pinnacle Pointe – Four sanitary sewer runs remain and work is 95% complete. Contractor will return in one (1) month.
 2. Walnut Ridge Phase 3 – Work has commenced and the contractor is in rock. Three (3) weeks of work remain.
 3. Hastings Plan – KLH has reviewed the drawing and provided comments. Sanitary sewer work is scheduled to begin in June.

Solicitor's Report

- **Newbury Market**

The Solicitor attended a meeting in March with Eric Newhouse and technical representatives for Newbury Market along with the Managing Director. The proposed TopGolf project was reviewed with particular emphasis on the impact to the access road to MATSF office/garage.

- The draft policy has been prepared in conjunction with the Managing Director for volunteer fire/rescue squad response by applicable MATSF employees.

MOTION to adopt Resolution No. 2017-192 regarding the volunteer fire/rescue squad response by applicable MATSF employees made by Kenneth Chambon, seconded by Robert Zedreck, all members present voting AYE.

- **Liens**

Solicitor has processed all accounts turned over for liening.

- **Sheriff Sales**

Solicitor continues to review postings of properties set for sheriff's sale. Solicitor also continues to communicate with the Allegheny County Sheriff to determine the current status of previously submitted properties.

- **Bankruptcies**

Solicitor continues to address bankruptcy notices and inquiries as they are presented by the Authority.

- **Hastings Development**

Solicitor working with the Managing Director and Consulting Engineer.

Old Business:

- Charter Homes – Hastings Project update – A meeting between the Developer and MATSF representatives (Chairman, Engineer and Managing Director) is scheduled for 11:30 a.m. on Tuesday, April 11th. A draft developer's agreement was submitted earlier in March to the developer and it is contemplated that it will be ready for Board approval at the May MATSF Board meeting.
- Pa Turnpike Commission – The consultant for the Turnpike Commission indicated that some design revisions will be submitted to MATSF for the upper portion of the proposed Cecil Sturgeon Road sewer extension to serve the maintenance facility for the Southern Beltway.
- South Fayette Commons – Construction has commenced at the site of the former St. Anthony's Church. Site work to date primarily is related to storm water facilities. The limited amount of sanitary sewer work is expected to commence within the next week. MATSF personnel will oversee that work.

New Business:

Meetings, Conferences and Training:

- Managing Director continues to attend meetings associated with the Consent Order Working Group Committee and the Source Control and Flow Target Subcommittee (serving as co-chair)
- The PMAA Region 9/10 Dinner will be held at The Meadows commencing at 5:00 p.m. on Saturday, May 13th.

Approval of Bills:

Payment of Bills: March 2017

The Chairman presented the March 2017 Bills for Approval.

MOTION to authorize March 2017 Bills for Payment made by Robert Zedreck, seconded by Ken Chambon, all members present voting AYE.

RRIS Stage I Bills: March 2017

The Chairman presented the March 2017 RRIS Stage I Bills for Approval.

MOTION to authorize March 2017 RRIS Stage I Bills for Payment made by Charles Rothermel, seconded by Robert Zedreck, all members present voting AYE.

Financial Statements:

The Board reviewed the Financial Statements for the month of March 2017.

Adjournment

There being no further business to discuss the meeting was adjourned at 6:20 p.m.

MOTION to adjourn made by Ken Chambon, seconded by Robert Zedreck, all members present voting AYE.

SECRETARY