

# **THE MUNICIPAL AUTHORITY OF THE TOWNSHIP OF SOUTH FAYETTE**

## **MINUTES**

### **Regular Meeting October 5, 2017**

The meeting was called to order by Joe Duchess, Chairman. Board members present were Charles Rothermel, Ken Chambon and George Lubic (arrived at 5:00 p.m.) Also present were Sam Gibson, Engineer; Romel L. Nicholas, Solicitor; Jerry Brown, Managing Director and Rebecca Sray, Recording Secretary.

**Approval of Minutes:** previous meeting September 7, 2017

MOTION to approve the Minutes of the September 7, 2017 meeting was made by Charles Rothermel, seconded by Ken Chambon, all members present voting AYE.

**Visitors / Public Comment - NONE**

### **Field Operations Report**

- The field reports for September were reviewed
- Robinson Pipe Company completed work on lateral lining at various locations of the system. While the associated contract will be closed out, they have indicated that they will retain the same unit prices for this type of work through 2018. This can be accomplished as part of their CoStars pricing for 2018.

### **Administrative Report:**

- Software Systems – 4 bill runs have been completed under the new system. Also, 21 premises were turned over to PAWC for water shut off.
- Prime Communications completed work with associated with software upgrades to our phone system.
- The MBR 2018 Health Insurance Rates were reviewed. Premiums for 2018 will increase 10%. Detailed information in this regard will be reviewed with the personnel committee.

## **Engineer's Report**

- Millers Run Sanitary Sewer Project

Design is complete. The Part II Permit Application was sent to the DEP on July 13, 2017. KLH is awaiting a response. KLH is preparing the necessary easement exhibits.

- Consent Order Source Reduction Study

A meeting was held on August 31, 2017 with the Managing Director to discuss the scope of the Source Reduction Study. KLH has begun preparation of the study.

- Developer Projects

1. Pinnacle Pointe Phase 3 – Contractor has completed this phase of the work. Two small sewer runs will remain. Some minor testing remains.
2. Hastings Plan – Initial sanitary sewer work has begun. KLH is providing full time resident observer.

## **Solicitor's Report**

### **LIENS**

Solicitor has processed all accounts turned over for liening

### **SHERIFF SALES**

Solicitor continues to review postings of properties set for sheriff's sale. Solicitor also continues to communicate with the Allegheny County Sheriff to determine the current status of previously submitted properties.

### **BANKRUPTCIES**

Solicitor continues to address bankruptcy notices and inquiries as they are presented by the Authority.

### **ALCOSAN/DEP/3 RIVERS WET WEATHER**

Core Group has continued meeting regarding December sub mission, and beginning planning for expiration of Order. Solicitor and Manager also met with Manager of North Fayette Township to coordinate efforts.

### **Old Business:**

- The MATSF developer's agreement with Chartiers Bend Retirement Community is now fully executed. This is the 130 unit senior apartment complex that will be built at Hastings. All inspection deposits have been made and a \$226,137.50 sanitary sewer connection charge payment was made to MATSF.

### **New Business:**

Motion is needed to ratify hiring Harry Murphy as an additional part time customer service employee at a rate of \$14.00/per hour.

MOTION to ratify hiring of Harry Murphy as additional part time customer service employee at a rate of \$14.00/hour made by Ken Chambon, seconded by Charles Rothermel, all members present voting AYE.

### **Meetings, Conferences and Training:**

- Managing Director continues to attend meetings associated with the Consent Order Working Group Committee and the Source Control and Flow Target Subcommittee (serving as co-chair)
- 3RWW Annual Sewer Conference will be held on October 11 – 12 at the Monroeville Conference Center.
- MATSF field employees attended the Pa One Call Safety Day in Monroeville.
- MATSF field employees attended a flagging work shop held in Green Tree. Flagging recertification is required every 3 years.

### **Approval of Bills:**

Payment of Bills: September 2017

The Chairman presented the September 2017 Bills for Approval.

MOTION to authorize the September 2017 Bills for Payment made by Charles Rothermel, seconded by Ken Chambon, all members present voting AYE.

RRIS Stage I Bills: September 2017

The Chairman presented the September 2017 RRIS Stage I Bills for Approval.

MOTION to authorize the September 2017 RRIS Stage I Bills for Payment made by Charles Rothermel, seconded by George Lubic, all members present voting AYE.

Financial Statements:

The Board reviewed the financial statements for the month of September 2017.

**Adjournment**

There being no further business to discuss the Meeting was adjourned at 5:45 p.m.

MOTION to adjourn made by Charles Rothermel, seconded by George Lubic, all members present voting AYE.

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SECRETARY