

THE MUNICIPAL AUTHORITY OF THE TOWNSHIP OF SOUTH FAYETTE

MINUTES

Regular Meeting December 7, 2017

The meeting was called to order by Joseph Duchess, Chairman. Board Members present were Charles Rothermel, Kenneth Chambon, Robert Zedreck and George Lubic (arrived at 6:15 p.m.) Also present were Sam Gibson, Engineer; John Mowry, Engineer; Romel L. Nicholas, Solicitor; Jerry D. Brown, Managing Director and Rebecca Sray, Recording Secretary.

Approval of Minutes: previous meeting November 2, 2017

MOTION to approve the Minutes of the meeting of November 2, 2017 made by Charles Rothermel, seconded by Robert Zedreck, all members present voting AYE.

Visitors / Public Comment: - Representatives of Charter Homes and Gateway Engineers regarding Hastings Project (Anthony Faranda-Dietrich, Pat Cooper, David Heath)

Hastings representatives attended to provide a progress report on the Phase 1 Hastings Development to the MATSF Board, and also to specifically discuss concerns raised by MATSF staff and ACHD Plumbing Division regarding a significant number of premises that will require sanitary sewer pumping of the basement level. In several areas, the main sanitary sewer was not designed to be deep enough for gravity flow for the basement. This was recently brought to the attention of the ACHD Plumbing Division by the plumber working on the initial building construction. ACHD promptly withheld plumbing permits until this issue was clarified as they questioned why the public sewer should not have been design sufficiently deep enough for gravity flow of the basement level. Hastings representatives indicated that they do this on a regular basis in the eastern part of the state. After significant discussion, the Solicitor requested (and agreed to by Mr. Faranda-Dietrich) that a list of all premises that could require basement pumping for sanitary sewers be provided so that a release document can be prepared and recorded with those properties regarding any potential future claims of responsibility by MATSF for pump maintenance or related expenditures. The design engineer from Gateway Engineers indicated that his calculations indicate approximately 15 premises may require pumping in Phase I. The MATSF Managing Director indicated that he heard that the number could be in excess of 30. Hastings normally only provides pumps if the customer elects to add a finished basement as part of the initial construction package, but the Managing Director indicated that it was very likely that ACHD will require Hastings to install pumps even if the customer does not opt for a finished basement. For the

sanitary sewer installed thus far, the consensus of the MATSF Board was not to support its removal and reinstallation at a deeper elevation, but concurred that all sewer not yet installed be redesigned to provide gravity sewer service to basements.

Field Operations Report

- The monthly field report for November was reviewed.

Administrative Report:

- Software Systems – 6 bill runs have been completed under the new system. A meeting was held on November 30th to discuss various requests for billing system enhancements.
- ALCOSAN provided notification to customer municipalities on November 17th of their rate increases for the next four years. For 2018, they will be raising their rates by 7.5% and then 7.0% for each year for 2019, 2020 and 2021.

Engineer's Report

- **Millers Run Sanitary Sewer Project.**

Design is complete. The Part II Permit and the NPDES Permit have been obtained. The Highway Occupancy Permit has been submitted. The easement exhibits were provided to the Authority and meetings have been held with the key property owners impacted.

- **Consent Order Source Reduction Study**

The report was submitted to the ACHD, ALCOSAN and the DEP on November 20, 2017.

- **Pump Station Flood Elevation Certificates**

The Flood Elevation Certificates are 90% complete and will be provided to the Authority by next week.

- **Developer Projects**

1. Pinnacle Pointe – Contractor has completed this phase of the work. Two small sewer runs will remain. Some minor testing remains.
2. Hastings Plan Phase 1 – Initial sanitary sewer work continues.

Solicitor's Report

LIENS

Solicitor has processed all accounts turned over for liening.

SHERIFF SALES

Solicitor continues to review postings of properties set for sheriff's sale. Solicitor also continues to communicate with the Allegheny County Sheriff to determine the current status of previously submitted properties.

BANKRUPTCIES

Solicitor continues to address bankruptcy notices and inquiries as they are presented by the Authority.

ALCOSAN/DEP/3 RIVERS WET WEATHER

Work in Progress

SSI PRODUCT SUPPORT SERVICES CONTRACT

Solicitor and Manager reviewed proposed contract for support services and prepared requested revisions. Manager to forward to SSI.

MOTION to authorize Managing Director to execute Agreement with SSI contingent upon requested revisions as suggested by Solicitor made by Charles Rothermel, seconded by Ken Chambon, all members present voting AYE.

Old Business - NONE

New Business:

- Managing Director recommends that MATSF Rules and Regulations and Design Standards be updated requiring that a Developer's Engineer design sanitary sewer extensions to be able to serve the basement level of structures by gravity. Where this may be considered not reasonably feasible, all such location where any pumping might be required (basement or whole premise) should be specifically depicted on design drawings, including depicting basement elevations on the sanitary sewer profiles, along with a justification for any such pumping. Such pumping should be as approved by MATSF with the concurrence of ACHD (and potentially PaDEP) during the review process.

Meetings, Conferences and Training:

- Managing Director continues to attend meetings associated with the Consent Order Working Group Committee and the Source Control and Flow Target Subcommittee (serving as co-chair)
- Robinson Run Advisory Group members attended a regionalization meeting at ALCOSAN on November 6th to specifically review a report compiled by ALCOSAN's consultants regarding the Robinson Run Interceptor Sewer and Oakdale Pump Station. The RRAG also used that opportunity to review and approve the proposed budget for the jointly owned facilities for 2018.

Approval of Bills:

Payment of Bills: November 2017

The Chairman presented the November 2017 Bills for Approval.

MOTION to authorize the November 2017 Bills for payment made by Ken Chambon, seconded by Charles Rothermel, all members present voting AYE except Robert Zedreck abstained from any bills in his name of company names.

RRIS Stage I Bills: November 2017

The Chairman presented the November 2017 RRIS Stage I Bills for Approval.

MOTION to authorize November 2017 RRIS Stage I Bills for payment made by Charles Rothermel, seconded by Robert Zedreck, all members present voting AYE.

Financial Statements:

The Board reviewed the Financial Statements for the month of November 2017.

Review of 2017 Annual Report and Proposed Budget for 2018

The Managing Director reviewed the key points of the proposed 2018 Budget. The proposed budget calls for keeping the monthly sewer service charge at \$12.00 but increasing the charge per thousand gallons from \$10.25 to \$10.85 to offset the 7.5% increase in ALCOSAN charges.

MOTION to approve the 2017 Annual Report and Proposed Budget for 2018 and 2018 Sewage Rate Resolution #195 made by

Ken Chambon, seconded by Charles Rothermel, all members present voting AYE.

Executive Session

At 6:05 p.m. the Board entered into Executive Session to discuss personnel issues.

MOTION to enter into Executive Session made by Robert Zedreck, seconded by Ken Chambon, all members present voting AYE.

At 7:00 p.m. the Board came out of Executive Session.

2018 MATSF Salary Modifications

MOTION to approve the 2018 salary modifications as recommended by Personnel Committee and discussed by the entire Board made by Charles Rothermel, seconded by George Lubic, all members present voting AYE

Adjournment

There being no further business to discuss the meeting was adjourned at 7:05 p.m.

MOTION to adjourn made by Robert Zedreck, seconded by Ken Chambon, all members present voting AYE.

SECRETARY