

THE MUNICIPAL AUTHORITY OF THE TOWNSHIP OF SOUTH FAYETTE

MINUTES

Regular Meeting March 2, 2017

The meeting was called to order by Joe Duchess, Chairman. Board members present were Charles Rothermel and Robert Zedreck. Also present were Romel L. Nicholas, Solicitor; John Mowry, Engineer; Jerry D. Brown, Managing Director and Rebecca M. Sray, Recording Secretary.

Approval of Minutes: previous meeting February 2, 2017

MOTION to approve the Minutes of the meeting of February 2, 2017 made by Robert Zedreck, seconded by Charles Rothermel, all members present voting AYE.

Field Operations Report

- The weekly/monthly field reports for February were reviewed
- Robinson Pipe continued work on lateral lining at various locations
- Insight Pipe began televising and pre-cleaning segments of Millers Run trunk sewer to be lined

Administrative Report:

- Software Systems – Work continues regarding the upcoming change in sewage billing software. The initial bill is currently scheduled for early April.
- The new Process Server posted 147 properties last week for potential water shut off if paid by March 14th. The aggregate value of the postings amounted to \$73,579.
- MATSF office staff continued work on credit refunds with respect to closed accounts.
- PAWC provided MATSF notification that the cost for obtaining water record data will increase 2.07% in 2017. This will go from 5.07 cents per record to 5.17 cents. This increase is regulated by the PUC.
- Inserts were placed in all February bills regarding ALCOSAN' low income customers' assistance program. Applications are required and will be administered by the "Dollar Energy Fund" organization. Qualified residential customers will receive a flat \$30/quarter credit toward their sewage bill. Thus far, less than 10 customers have contacted MATSF regarding the program, but others may have applied directly without contacting us. South Fayette Township will also disseminate information regarding this program through their outreach avenues such as the Township Magazine.

Engineer's Report

- Millers Run Interceptor Special Study
The plan was submitted to ALCOSAN for review. The Manager had a meeting at ALCOSAN regarding the plan. Comments should be forthcoming. Once received, the plans and specifications will be sent to DEP for review.
- Millers Run Sanitary Sewer Project
Final drawings have been delivered to the Manager for review. Final changes are being made per the Manager's request.
- Developer Projects
 1. Pinnacle Pointe – Four sanitary sewer runs remain and work is 95% complete.
 2. Walnut Ridge Phase 3 – The contractor is taking two months off, then returning to complete the remainder of the work.
 3. Hastings Plan – KLH has reviewed the drawings and provided comments.
- Request for consideration of altering MATSF Board meeting dates/times,
After discussion by the Board regarding the request to have the meetings moved to the 1st Tuesday of the month, the members present agreed to table the request until the entire Board is present to discuss the request.

Solicitor's Report

LIENS

Solicitor has processed all accounts turned over for liening.

SHERIFF SALES

Solicitor continues to review postings of properties set for sheriff's sale. Solicitor also continues to communicate with the Allegheny County Sheriff to determine the current status of previously submitted properties.

BANKRUPTCIES

Solicitor continues to address bankruptcy notices and inquiries as they are presented by the Authority.

HASTINGS DEVELOPMENT

Solicitor working with Manager and Engineer.

Old Business:

- Charter Homes – Hastings Project update – The Managing Director and Authority Engineer met with the Developer and his Engineer regarding revised sanitary sewer design. A meeting between MATSF representatives and the Developer is envisioned sometime in March to discuss the proposed developer's agreement.
- Pa Turnpike Commission - The Managing Director provided correspondence regarding the Planning Module submission for the project that will extend the MATSF sanitary sewer along Cecil Sturgeon Road to the proposed maintenance facility for the Southern Beltway. Revised design drawings were received in response to KLH Engineers comments to their original design. Additional design comments are pending.
- Lions Ridge Plan – The Managing Director provided correspondence pertaining to Planning Module approval for this proposed 8 lot subdivision to be located adjacent to Pinnacle Pointe on Old Oakdale Road.
- Per authorization granted at the February Board meeting, MATSF placed an order with Golden Equipment for various Aries sewer televising components and upgrades for a total value of \$77,134. The authorized expenditure was up to \$80,000. They quote was in compliance with their CoStars contract.

New Business:

- Received a quote from WinCan regarding upgraded televising and data analysis software (including historic data conversion) in the amount of \$14,940. The quote also includes a new laptop and 2 days of on-site training.

MOTION to purchase upgraded televising and data analysis software from WinCan in the amount of \$14,940 made by Robert Zedreck, seconded by Charles Rothermel, all members present voting AYE.

- South Fayette Commons (redevelopment of St. Anthony's Church property) Sewage Service (Developer's) Agreement is presented for approval. This involves a limited amount of sanitary sewer installation. MATSF personnel will oversee this project.

MOTION to approve the Developers Agreement for South Fayette Commons made by Charles Rothermel, seconded by Robert Zedreck, all members present voting AYE.

Meetings, Conferences and Training:

- Managing Director continues to attend meetings associated with the Consent Order Working Group Committee and the Source Control and Flow Target Subcommittee (serving as co-chair)
- Managing Director, Board Chairman, Field Coordinator and Nick Goettman attended the WWET Exposition in Indianapolis.

Approval of Bills:

Payment of Bills: February 2017

The Chairman presented the February 2017 Bills for Approval.

MOTION to authorize the February 2017 Bills for Payment made by Robert Zedreck, seconded by Charles Rothermel, all members present voting AYE.

RRIS Stage I Bills: February 2017

The Chairman presented the February 2017 RRIS Stage I Bills for Approval.

MOTION to authorize the February 2017 RRIS Stage I Bills for Payment made by Charles Rothermel, seconded by Robert Zedreck, all members present voting AYE.

Financial Statements:

The Board reviewed the financial statements for the month of February 2017.

Adjournment

There being no further business to discuss the meeting was adjourned at 6:20 p.m.

MOTION to adjourn made by Robert Zedreck, seconded by Charles Rothermel, all members present voting AYE.

SECRETARY