

THE MUNICIPAL AUTHORITY OF THE TOWNSHIP OF SOUTH FAYETTE

MINUTES

Regular Meeting June 1, 2017

The meeting was called to order by Charles Rothermel, Vice Chairman. Board members present were Kenneth Chambon and Robert Zedreck. Also present were John Mowry Engineer; Sam Gibson, Engineer; Romel Nicholas, Solicitor; Jerry Brown, Managing Director and Rebecca Sray, Recording Secretary.

Approval of Minutes: previous meeting May 4, 2017

MOTION to approve the Minutes of the meeting of May 4, 2017 made by Robert Zedreck, seconded by Ken Chambon, all members present voting AYE.

Visitors / Public Comment –

Kimberly Slater-Wood and Ashley Henry Shook – ALCOSAN Public Outreach Program
Kimberly and Ashley addressed the Board and indicated that it was ALCOSAN's intent to periodically reach out to the customer communities with direct contact to ensure good communications and for ALCOSAN to become better informed of any individual community concerns regarding ALCOSAN operations. In addition, they wanted to make sure that the communities were aware of various programs and initiatives by ALCOSAN. As such, they touched on the following topics:

- Clean Water Assistance Fund
- Community events that may be worthwhile for ALCOSAN to send materials or host a booth (i.e. Community Days, etc.)
- Pups for Clean Water Program
- An overview of the GROW program, as well as a discussion of any applicable projects
- Feedback on the municipal connections newsletter and website
- General discussion of the municipality's experience with ALCOSAN and how we can work together more collaboratively
- Regionalization feedback

Field Operations Report

- The monthly field reports for May were reviewed.
- Robinson Pipe Company continued work on the lateral lining contract (currently working primarily in the Hunting Ridge vicinity) and also completed the majority of the work items associated with the grouting of certain sewer segments on the upper portion of the Millers Run Trunk Sewer.

Administrative Report:

- Software Systems – Significant work occurred in May including MATSF employee training for the launching of the new billing software. The initial bill will be sent out during the week of June 5th.
- Unclaimed sewer refunds. The Office Manager reported that the list has been reviewed and it is recommended that the unclaimed amounts be sent to the Pa Treasury. Board authorized submitting this information and payment to Pa Treasury.

Engineer's Report

- Millers Run Interceptor Special Study

The Act 537 Special Study was sent to the DEP. Comments were received on May 11 and were addressed. The DEP has requested acknowledgement of the Special Study by Cecil Township and the Cecil Township Municipal Authority. Letters have been delivered to both.

- Millers Run Sanitary Sewer Project
KLH met with the Manager and have finalized all drawings. The design will be completed in the next two (2) weeks.
- Developer Projects
 1. Pinnacle Pointe – Contractor is currently back onsite and they are completing storm sewer work. Sanitary sewer work will tentatively start in mid-June.
 2. Walnut Ridge Phase 3 – All work is complete.
 3. Hastings Plan – KLH has reviewed the drawings and provided comments. Sanitary Sewer work is scheduled to begin in mid-July.
- Flood elevation certificates for Oakdale P.S. and Chartiers Creek P.S and related facilities – Work in progress.
- Work has initiated in conjunction with the Managing Director for the Consent Order required Source Reduction Study due to ACHD/PaDEP on December 1, 2017.

Solicitor's Report

LIENS

Solicitor has processed all accounts turned over for liening.

SHERIFF SALES

Solicitor continues to review postings of properties set for sheriff's sale. Solicitor also continues to communicate with the Allegheny County Sheriff to determine the current status of previously submitted properties.

BANKRUPTCIES

Solicitor continues to address bankruptcy notices and inquiries as they are presented by the Authority.

NEWBURY

Solicitor working on modified MATSF access road agreement.

HASTINGS DEVELOPMENT

Solicitor working with Manager and Engineer

Old Business:

- Pa Turnpike Commission – The consultant for the Turnpike Commission provided updated design drawings for the upper portion of the proposed Cecil Sturgeon Road sewer extension to will serve the maintenance facility for the Southern Beltway. KLH Engineers reviewed those modifications and issued a letter in that regard.
- South Fayette Commons – Testing of the sanitary sewers installed at the site of the former St. Anthony's Church was completed in May. MATSF will televise those segments.

New Business:

- Resort Lifestyles Communities at Hastings – The Developers Agreement (utilizing the same format as the recently approved Hastings agreement) is ready for execution.

MOTION to authorize Execution of Hastings Agreement contingent upon final review of Solicitor made by Ken Chambon, seconded by Robert Zedreck, all members present voting AYE.

- Lions Ridge Plan – Standard Developers Agreement for this 8 lot residential subdivision along Old Oakdale Road adjacent to Pinnacle Pointe is ready for execution.

MOTION to authorize Execution of Lions Ridge Plan Standard Developers Agreement made by Robert Zedreck, seconded by Ken Chambon, all members present voting AYE.

- Robinson Run Advisory Group met on May 23rd to evaluate video of a portion of the Robinson Run Stage I trunk sewer. The group agreed that it was necessary to re-line approximately 906' feet of that 24" diameter sewer as opposed to excavating and replacing it. (Prices were obtained for both methods). Need to authorize work to be done by Insight Pipe in conjunction with their CoStars quote.

MOTION to award lining of 906 feet of 24" diameter sewer as recommended by the Robinson Run Advisory Committee to Insight Pipe based on Costars bid of \$83,352.00 made by Robert Zedreck, seconded by Ken Chambon, all members present voting AYE.

Meetings, Conferences and Training:

- Managing Director continues to attend meetings associated with the Consent Order Working Group Committee and the Source Control and Flow Target Subcommittee (serving as co-chair)
- The PMAA Annual Conference will be held in Hershey on September 10-13, 2017.

Approval of Bills:

Payment of Bills: May 2017

The Vice - Chairman presented the May 2017 Bills for Approval.

MOTION to authorize the May 2017 Bills for Payment made by Ken Chambon, seconded by Robert Zedreck, all members present voting AYE.

RRIS Stage I Bills: May 2017

The Vice – Chairman presented the May 2017 RRIS Stage I Bills for Approval.

MOTION to authorize the May 2017 RRIS Stage I Bills for Payment made by Ken Chambon, seconded by Robert Zedreck, all members present voting AYE.

Financial Statements:

The Board reviewed the financial statements for the month of May 2017.

Executive Session

At 6:40 p.m. the Board entered into Executive Session to discuss personnel issues.

MOTION to enter into Executive Session to discuss personnel issues made by Ken Chambon, seconded by Robert Zedreck, all members present voting AYE.

At 7:40 p.m. the Board came out of Executive Session.

MOTION to authorize Personnel Policy update Resolution2017-193 made by Ken Chambon, seconded by Robert Zedreck, all members present voting AYE.

Adjournment

There being no further business to discuss the meeting was adjourned at 7:45 p.m.

MOTION to adjourn made by Ken Chambon, seconded by Robert Zedreck, all members present voting AYE.

SECRETARY