

THE MUNICIPAL AUTHORITY OF THE TOWNSHIP OF SOUTH FAYETTE

MINUTES

Regular Meeting April 5, 2018

The meeting was called to order by Joseph Duchess, Chairman. Board Members present were Charles Rothermel and Robert Zedreck. Also present were Romel L. Nicholas, Solicitor; Sam Gibson, Engineer; Jerry D. Brown, Managing Director and Jamie Summers, Recording Secretary.

Approval of Minutes: previous meeting March 1, 2018

MOTION to authorize Minutes of the meeting of March 1, 2018 made by Robert Zedreck, seconded by Charles Rothermel (based on form not content as Charles Rothermel was not present at said meeting), all members present voting AYE.

Visitors / Public Comment:

Field Operations Report

- The monthly field report for March was reviewed.
 - Work is proceeding well with the installation of backflow prevention devices in the South Fayette Street vicinity. Approximately 10 have been installed to date.

Administrative Report:

- 12 water shut off notices were sent to PAWC for delinquent sewage accounts.
- MATSF personnel and Ron Deceder met with David Phenicie regarding updates to the MATSF web site.
- Review of proposals received from 4 local banks for providing MATSF with a 10-year loan in the range of \$1.0 to \$1.5 Million. Interest rate quotes ranged from 3.125% to 4.2% with Washington Financial submitting the lowest rate.

After discussion by the Board it was agreed to accept the proposal from Washington Financial for the 10-year loan.

MOTION to accept the proposal from Washington Financial for the 10-year loan in the range of \$1.0 to \$1.5 Million made by Charles Rothermel, seconded by Robert Zedreck, all members present voting AYE.

- MATSF personnel met with Christine Seymour regarding various delinquent sewer accounts where water shut off is not an option. Certain accounts will be receiving a letter from GTN law indicating an intent to place a lien on the property. A list of legacy unpaid final bills from 2015/2016-time frame was presented to the Board and recommended to be written off as uncollectable.

MOTION to authorize write off legacy unpaid final bills from 2015/2016-time frame as presented for reasons of economy deficiency made by Robert Zedreck, seconded by Charles Rothermel, all members present voting AYE.

- Pa Legislature enacted ACT 44 in December 2017 permitting use of public funds to repair or replace private water and sewer laterals with limited conditions. (ACT 44 was a wide-reaching omnibus spending bill to which the use of public funds was a small part of the overall legislation.)

Engineer's Report

- Millers Run Sanitary Sewer Project

A Pre-construction meeting was held with Kukurin Contracting on Monday, March 26, 2018. A second pre-construction meeting was held with Kukurin Contracting and the Allegheny County Conservation District on Wednesday, March 28, 2018. KLH has reviewed all submittals to date. Work is expected to begin the week of April 9, 2018.

- Developer Projects
 1. Pinnacle Pointe – Contractor has essentially completed this phase of the work. Two small sewer runs will remain. Some minor testing remains.
 2. Hastings Plan Phase 1 – Sanitary sewer construction is complete. Testing and punch list items remain.
 3. Lifestyles at South Fayette – Work is expected to begin in April.

Solicitor's Report

LIENS

Solicitor met with Manager and Office Personnel to review overdue accounts and generally address issues regarding liening, sheriff sales and bankruptcies. Solicitor prepared summary of procedures/logistics regarding these issues to assist staff.

Additionally, Solicitor, Manager and Staff recommend the overdue accounts that are aged and in lesser amounts be written off as uncollectible.

SHERIFF SALES

Solicitor continues to review postings of properties set for sheriff's sale. Solicitor also continues to communicate with the Allegheny County Sheriff to determine the current status of previously submitted properties.

BANKRUPTCIES

Solicitor continues to address bankruptcy notices and inquiries as they are presented by the Authority.

MILLERS RUN INTERCEPTOR SEWER IMPROVEMENTS PROJECT

Solicitor and Manager concluded easement related documents.

PENNSYLVANIA TURNPIKE COMMISSION

Regarding the proposed sanitary sewer extension in the vicinity of Cecil-Sturgeon Road to serve the future Turnpike Commission maintenance facility for the Southern Beltway, the Solicitor secured recommended changes to the associated Development and Reimbursement Agreement between MATSF and the Turnpike Commission. Same ready for execution.

MOTION to approve Development and Reimbursement Agreement with Pennsylvania Turnpike Commission made by Robert Zedreck, seconded by Charles Rothermel, all members present voting AYE.

PENNDOT BOYCE/MAYVIEW ENCROACHMENT AGREEMENT

Solicitor discussed some potential language revisions with PENNDOT counsel and it was determined that the original agreement language discussed at last month's meeting would

remain the same. No further action required as the Board passed the relevant resolution at last month's meeting.

Old Business:

- ACHD submitted a letter dated March 22, 2018 regarding MATSF's Consent Order mandated source reduction study submitted to that agency in December. It essentially was a summary of the various aspect of the study by ACHD to determine MATSF's compliance with specific requirements outlined in the Consent Order. The conclusion to ACHD's correspondence is that MATSF complied with those requirements.

New Business:

- Oakdale Pump Station – Comminutor (Grinder) purchase. The comminutor at the Oakdale Pump Station failed during the past month. MATSF personnel reported to the Robinson Run Advisory Group (RRAG) for the past several years that the unit was at the end of its' life cycle and that it would ultimately need to be replaced. As this is a crucial device protecting the pumps at that location, KLH Engineers certified by letter that this is a critical device for the proper operation of the pump station and the replacement of the unit would constitute an emergency project not subject to normal bidding requirement. Nonetheless, quotes were received by the Managing Director from multiple vendors for a replacement grinder. The low bid was from DAS for a JWC Environmental grinder unit. Their price for the unit, including shipping, is \$50,190.75. The RRAG members were notified of this issue and advised of the needed expenditure. MATSF and KLH Engineers will coordinate activities regarding the installation of the new grinder unit which will be shipped approximately 8 weeks from the date of purchase order.

MOTION to purchase new grinder from JWC Environmental in the amount of \$50,190.75 to replace the existing comminutor at the Oakdale Pump Station based on recommendation from Managing Director made by Robert Zedreck, seconded by Charles Rothermel, all members present voting AYE.

Meetings, Conferences and Training:

- 3RWW conducted Source Flow Reduction Committee, Wet Weather Working Group and Consent Order committee meetings in March to which the Managing Director attended.

Approval of Bills:

Payment of Bills: March 2018

The Chairman presented the March 2018 Bills for Approval.

MOTION to approve the March 2018 Bills for Payment made by Charles Rothermel, seconded by Robert Zedreck, all members present voting AYE.

RRIS Stage I Bills: March 2018

The Chairman presented the March 2018 RRIS Stage I Bills for Approval.

MOTION to approve the March 2018 RRIS Stage I Bills for Payment made by Charles Rothermel, seconded by Robert Zedreck, all members present voting AYE.

Financial Statements:

The Board reviewed the financial statement for the month of March 2018.

Adjournment

There being no further business to discuss the meeting was adjourned at 5:45 p.m.

MOTION to adjourn made by Charles Rothermel, seconded by Robert Zedreck, all members present voting AYE.

SECRETARY