

THE MUNICIPAL AUTHORITY OF THE TOWNSHIP OF SOUTH FAYETTE

MEETING

Regular Meeting January 3, 2019

The meeting was called to order by Joseph Duchess, Chairman. Board Members present were Charles Rothermel, Kenneth Chambon and Robert Zedreck. Also present were Sam Gibson, Engineer; Romel L. Nicholas, Solicitor; Jerry D. Brown, Managing Director and Rebecca Sray, Recording Secretary.

Board Member Reappointment Charles Rothermel was reappointed to a 5-year term to the Municipal Authority Board by the South Fayette Commissioners. Mr. Rothermel has been a Board member since 1993.

Approval of Minutes from December 6th meeting

MOTION to approve the Minutes of the December 6th meeting made by Robert Zedreck, seconded by Kenneth Chambon, all members present voting AYE.

Visitors / Public Comment: - NONE

Field Operations Report

- The monthly field report for December was reviewed with the following key items discussed:
 - Worked with DRV on troubleshooting No. 2 pump drive at Oakdale Pump Station.
 - Placed order for new F550 dump truck.
 - Inspected sanitary sewer installation at Bursca Retail South.

Administrative Report:

KLH Engineers presented to the Board their 2019 rate schedule for Engineering Services related to miscellaneous projects where a fixed price is not provided.

MOTION to approve KLH Engineers 2019 rate schedule for miscellaneous engineering services made by Charles Rothermel, seconded by Robert Zedreck, all members present voting AYE.

GTN Law presented a request for a \$5/hour rate increase for Solicitor Services for 2019.

MOTION to approve the GTN Law request for a \$5/hour rate increase for Solicitor Services for 2019 made by Kenneth Chambon, seconded by Charles Rothermel, all members present voting AYE.

Approve Resolution 2019-200 regarding MATSF billing rates for 2019.

MOTION to approve Resolution 2019-200 regarding MATSF billing rates for 2019 made by Kenneth Chambon, seconded by Robert Zedreck, all members present voting AYE.

Authorize increase in delinquent account posting fee from \$20 to \$25.

MOTION to authorize increase in delinquent account posting fee from \$20 to \$25 made by Charles Rothermel, seconded by Kenneth Chambon, all members present voting AYE.

Working on assembling information for transition to new Muni-Link billing system. An initial conference call with Muni-Link representatives is scheduled for January 7th.

Engineer's Report

- **Millers Run Interceptor Sewer Improvements**

Kukurin did not submit a pay application this month. Some retainage will be held until the spring when Kukurin will return to complete final restoration and close the project out. Some punch list work remains. A final change order will be prepared for final quantity adjustments.

KLH is addressing MATSF comments on the as-built drawings.

- **Tap Fee Update**

KLH has completed a preliminary Act 57 Tap Fee Calculation update based on projected final cost for the Millers Run Project. That draft report is currently under review with the MATSF Managing Director.

- **Developer Projects**

Hastings Plan – All sanitary sewer construction and lateral extensions are complete. Testing and punch list work remains.

Solicitor's Report:

LIENS

Solicitor has processed all accounts turned over for liening to date.

SHERIFF SALES

Solicitor continues to review postings of properties set for sheriff's sale. Solicitor also continues to communicate with the Allegheny County Sheriff to determine the status of previously submitted properties.

BANKRUPTCIES

Solicitor continues to address bankruptcy notices and inquiries as they are presented by the Authority.

MILLERS RUN INTERCEPTOR SEWER IMPROVEMENT PROJECT

Solicitor and Manager are concluding final easement documents.

HASTINGS

Solicitor addressing deed issues associated with sewage pumps.

Old Business:

New Business:

Correspondence was sent on December 26th to Tom Flanagan at PaDEP requesting carryover into 2019 of 35 unassigned taps from our 2018 Corrective Action Plan/Tap Allocation Plan. The letter also indicated at a request for additional 2019 tap allocation would be made as part of the MATSF Wasteload Management Report which will be prepared by the end of February. Finally, the letter urged a near term meeting with PaDEP with respect to new municipal consent orders for community's tributary to ALCOSAN.

Lafayette Meadow Plan of Lots – 104 Lots proposed in 2 phases to be built out over a 3-year period. Development location is on the Radinick property along Battle Ridge Road across from Walnut Ridge. Developer is Keystone 76 Development, LLC (Dick Herrington and Chris Hoke).

Meetings, Conferences and Training:

- ALCOSAN has scheduled regionalization update meetings in January throughout their service area. Of the 2 Southern Basin meetings scheduled for Thursday, January 31st, the closest to MATSF will be at the Upper St. Clair Rec Center commencing at 10:00 a.m. They are requesting that attendees be limited to elected officials (including Authority Board members) and managers.

Approval of Bills:

Payment of Bills: December 2018

The Chairman presented the December 2018 Bills for Approval.

MOTION to approve the December 2018 Bills for Payment made by Robert Zedreck, seconded by Kenneth Chambon, all members present voting AYE.

RRIS Stage I Bills: December 2018

The Chairman presented the December 2018 RRIS Stage I Bills for Approval.

MOTION to approve the December 2018 RRIS Stage I Bills for Payment made by Charles Rothermel, seconded by Robert Zedreck, all members present voting AYE.

Financial Statements:

The Board reviewed the December 2018 Financial Statements.

At 5:50 p.m. the Board entered into Executive Session to discuss Valleyfield Lien filing and personnel issues.

MOTION to enter into Executive Session at 5:50 p.m. to discuss property liens and personnel issues made by Charles Rothermel, seconded by Kenneth Chambon, all members present voting AYE.

At 6:15 p.m. the Board came out of Executive Session.

Adjournment

There being no further business to discuss the meeting was adjourned at 6:20 p.m.

MOTION to adjourn made by Kenneth Chambon, seconded by Robert Zedreck, all members present voting AYE.

SECRETARY