

THE MUNICIPAL AUTHORITY OF THE TOWNSHIP OF SOUTH FAYETTE

MINUTES

Regular Meeting April 4, 2019

The meeting was called to order by Joe Duchess, Chairman. Board Members present were Charles Rothermel and Robert Zedreck. Also present were Sam Gibson, Engineer; Romel L. Nicholas, Solicitor; Jerry D. Brown, Managing Director and Jamie Summers, Recording Secretary.

Approval of Minutes from March 7th meeting

MOTION to approve the Minutes of the meeting of March 7, 2019 made by Charles Rothermel, seconded by Robert Zedreck, all members present voting AYE.

Visitors / Public Comment: - NONE

Field Operations Report

- The monthly field report for March was reviewed key items for discussion as follows:
 - MATSF personnel completed work on various items required for contractors to paint and install new flooring for the MATSF office.
 - Worked with Vector security technician associated with installation of a new wired smoke alarm for the field office and wiring for a new exterior camera.
 - Installed new drive shaft on pump at Oakdale Pump Station

Administrative Report:

- Continued weekly phone/web sessions with Muni-link regarding transition to new billing system. Our target date for going live is early May.
- Managing Director executed the JetPay credit card processing agreement.
- 485 delinquent notices were prepared for mailing on January 31st. Subsequently, our service provider posted 137 properties for delinquent sewer bills in late February. Subsequently, 8 customers were authorized to have water shut off.

Engineer's Report

- MILLERS RUN INTERCEPTOR SEWER IMPROVEMENTS

Kukurin will return this spring to complete final restoration and close the project out. Some punch list work remains. A final change order will be prepared for final quantity adjustments and additional work as necessary.

- TAP FEE UPDATE

KLH has completed the Act 57 Tap Fee Calculation

- SANITARY SEWER CONSTRUCTION SPECIFICATIONS UPDATE

KLH is reviewing and updating the MATSF standard details and construction specifications.

- DEVELOPER PROJECTS

Hastings Plan – All sanitary sewer construction and lateral extensions are complete. Testing and punch list work remains.

Lafayette Meadow Plan – KLH has completed a plan review.

Southern Beltway – Sanitary sewer construction is expected to begin on April 8, 2019.

Solicitor's Report:

LIENS

Solicitor prepared and filed Praeceptum to Satisfy Municipal Claim as directed by Authority Manager.

SHERIFF SALES

Solicitor continues to review postings of properties set for sheriff's sale. Solicitor also continues to communicate with the Allegheny County Sheriff to determine the status of previously submitted properties.

BANKRUPTCIES

Solicitor continues to address bankruptcy notices and inquiries as they are presented by the Authority.

HASTINGS

Solicitor monitoring and securing additional deeds and is following this issue.

JET PAY AGREEMENT

Solicitor and Manager reviewed Jet Pay Agreement and submitted proposed language revisions and points for clarification. Jet Pay agreed to language revisions. Solicitor and Manager requested clarification regarding equipment and price changes during contract period.

Old Business:

PaDEP submitted correspondence dated March 12, 2019 approving MATSF's request for up to 107 additional equivalent dwelling units (EDU's) to be connected in 2019 based upon information provided to them from the most recent annual wasteload management report. This is in addition to the 35 that they previously approved to be carried over from 2018. However, PaDEP only approved the new connections until the end of June 2019. New consent orders for municipalities connected to the ALCOSAN regional system are thought to be available for execution by June which would eliminate the need for tap allocation requests.

New Business:

Conceptual plans have been submitted to South Fayette Township by Maronda Homes for 192 single family homes on portions of property owned by Bo Stone and the Rastetter family.

Meetings, Conferences and Training:

- The Managing Director and Solicitor attending various meetings in March regarding draft municipal consent orders.

Approval of Bills:

Payment of Bills: March 2019

The Chairman presented the March 2018 Bills for Approval.

MOTION to approve the March 2019 Bills for Payment made by Robert Zedreck, seconded by Charles Rothermel, all members present voting AYE.

RRIS Stage I Bills: March 2019

The Chairman presented the March 2019 RRIS Stage I Bills for Approval.

MOTION to approve the March 2019 RRIS Stage I Bills for Payment made by Charles Rothermel, seconded by Robert Zedreck, all members present voting AYE.

Financial Statements:

The Board reviewed the Financial Statements for the Month of March 2019.

Executive Session

At 5:15 p.m. the Board entered Executive Session to discuss Consent Order Matters.

MOTION enter Executive Session to discuss Consent Order Matters made by Charles Rothermel, seconded by Robert Zedreck, all members present voting AYE.

At 5:45 p.m. the Board came out of Executive Session.

Adjournment

There being no further business to discuss the meeting was adjourned at 6:00 p.m.

MOTION to adjourn made by Charles Rothermel, seconded by Robert Zedreck, all members present voting AYE.

SECRETARY