

# **THE MUNICIPAL AUTHORITY OF THE TOWNSHIP OF SOUTH FAYETTE**

## **MINUTES**

### **Regular Meeting May 3, 2018**

The meeting was called to order by Charles Rothermel, Vice-Chairman. Board Members present were Kenneth Chambon, Robert Zedreck and George Lubic. Also present were Sam Gibson, Engineer; Romel L. Nicholas, Solicitor; Jerry D. Brown, Managing Director and Rebecca M. Sray, Recording Secretary

**Approval of Minutes:** previous meeting April 5, 2018

MOTION to approve the Minutes of the meeting of April 5, 2018 made by Robert Zedreck, seconded by Kenneth Chambon, all members present voting AYE.

**Visitors / Public Comment: -NONE**

### **Field Operations Report**

- The monthly field report for April was reviewed and the following discussed:
  - Work was completed regarding the installation of backflow prevention devices in the South Fayette Street vicinity.
  - Removed the old comminutor unit from the Oakdale Pump Station and reviewed electrical requirements with KLH Engineers for the new grinder unit.

### **Administrative Report:**

- Approximately 475 delinquency notices were sent out in April. 12 water shut off notices were sent to PAWC for delinquent sewage accounts.
- MATSF personnel continued to work with David Phenicie regarding updates to the MATSF web site.
- The Managing Director and Solicitor worked with the Washington Financial legal counsel regarding documents associated with the \$1.5 Million Dollar loan closing. A resolution has been prepared in that regard.

MOTION to approve Resolution# 198 authorizing necessary signatures to complete the Washington Financial loan made by George Lubic, seconded by Robert Zedreck, all members present voting AYE.

- MATSF personnel met with the local branch Manager of Washington Financial regarding opening a deposit account. This account is not intended for checking, but acts as an account for holding proceeds for the \$1.5 Million note until they are expended for the Millers Run Trunk Sewer project. Thereafter, it can act as a saving account to the extent MATSF elects to deposit any reserve funds. Establishment of this account needs to be confirmed by the Board by motion and Charles Kenneth Chambon has been the designated Board member for the account. The MATSF Office Manager Rebecca M. Sray will be authorized to make electronic transfers from that account to the PNC account and/or to the PLGIT investment accounts currently maintained by MATSF.

MOTION to authorize Charles Kenneth Chambon, Board Member and Rebecca M. Sray, Office Manager to establish an account with Washington Federal for holding proceeds for the \$1.5 Million note made by George Lubic, seconded by Robert Zedreck, all members present voting AYE.

- MATSF personnel continued to work with the Solicitor regarding accounts to be liened.
- A rebate check in the amount of \$10,162.10 was received from Municipal Risk Management associated with MATSF's participation in the Workers Compensation Pooled Trust.

### **Engineer's Report**

- Millers Run Sanitary Sewer Project

A construction progress meeting was held on site with Kukurin Contracting on Wednesday, April 25, 2018. The next progress meeting is scheduled for Wednesday for Wednesday, May 30, 2018 at 10:00 a.m. To date, the Newbury crossing (MH1 to MH1A) is complete. The Newbury crossing will be paved (binder only) by the end of the week. Kukurin is working on the bore under Millers Run Road from MH11 to MH8. KLH and Kukurin have been working with EQT to locate the 20" gas line crossing near MH33A.

KLH has prepared Change Order No. 1 for a reduction in steel casing pipe diameter for the borings from 42” to 36”. This will result in a savings of \$20,700.00

MOTION to authorize Change Order No. 1 for a savings of \$20,700.00 made by Robert Zedreck, seconded by George Lubic, all members present voting AYE.

Kukurin has submitted Pay Application No. 1 in the amount of \$83,556.00. KLH has reviewed this payment request and recommends payment in the noted amount.

- Oakdale Pump Station Grinder Replacement

KLH has prepared drawings and solicited quotes for completion of the electrical work related to the Oakdale Pump Station grinder replacement.

- Developer Projects

1. Pinnacle Pointe – Contractor has completed this phase of the work. Two small sewer runs will remain. Some minor testing remains.
2. Hastings Plan Phase 1– Sanitary Sewer construction is complete. Testing and punch list items remain.
3. Lifestyles at South Fayette – Work is expected to begin in May.

- General Development Status – The Managing Director reported the MATSF personnel are inspecting the sanitary sewer installation for the Lions Ridge Plan.

### **Solicitor’s Report**

#### **LIENS**

Solicitor has processed all accounts turned over for liening to date. Solicitor awaits additional account information to initiate lien process on aged accounts previously discussed.

#### **SHERIFF SALES**

Solicitor continues to review postings of properties set for sheriff’s sale. Solicitor also continues to communicate with the Allegheny County Sheriff to determine the current status of previously submitted properties.

#### **BANKRUPTCIES**

Solicitor continues to address bankruptcy notices and inquiries as they are presented by the Authority.

## **MILLERS RUN INTERCEPTOR SEWER IMPROVEMENTS PROJECT**

Solicitor and Manager concluded transfer documents, recordings in process.

### **FINANCING**

Solicitor working with Manager regarding same.

### **Old Business:**

- ACHD submitted a letter dated March 22, 2018 regarding MATSF's Consent Order mandated source reduction study submitted to that agency in December. It essentially was a summary of the various aspects of the study by ACHD to determine MATSF's compliance with specific requirements outlined in the Consent Order. The conclusion to ACHD's correspondence is that MATSF complied with those requirements.

### **New Business:**

The Managing Director is asking for a motion to execute PaDOT abbreviated Incorporated work agreement for Mayview/Boyce Intersection Project.

MOTION to execute PaDOT abbreviated Incorporated work agreement for Mayview/Boyce Intersection Project made by Kenneth Chambon, seconded by George Lubic, all members present voting AYE.

### **Meetings, Conferences and Training:**

- 3RWW conducted Source Flow Reduction Committee, Wet Weather Working Group and Consent Order committee meetings in March to which the Managing Director attended. In a related matter, both the Managing Director and the Solicitor participated in a meeting on April 13<sup>th</sup> at PaDEP with a small group of other municipal representatives (and 3RWW staff) regarding the upcoming termination of the municipal consent orders at the end of May and initial discussions for a future order, presumably to be ready for municipal approval by the end of 2018.

**Approval of Bills:**

Payment of Bills: April 2018

The Vice-Chairman presented the April 2018 Bills for Approval.

MOTION to authorize April 2018 Bills for Payment made by George Lubic, seconded by Robert Zedreck, all members present voting AYE.

RRIS Stage I Bills: April 2018

The Vice-Chairman presented the April 2018 RRIS Stage I Bills for Approval.

MOTION to authorize the April 2018 RRIS Stage I Bills for Payment made by Kenneth Chambon, seconded by Robert Zedreck, all members present voting AYE.

Financial Statements:

The Board reviewed the Financial Statements for the month of April 2018.

**Adjournment**

There being no further business to discuss the meeting was adjourned at 6:00 p.m.

MOTION to adjourn made by Kenneth Chambon, seconded by Robert Zedreck, all members present voting AYE.

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SECRETARY